



## IOWA TELECOMMUNICATIONS AND TECHNOLOGY COMMISSION

Barb Kniff McCulla, CHAIR

Timothy L. Lapointe

Robert F. Holz

Steven Olson

Krista Wenzel

Matt Behrens, State CIO  
(ex officio)

Rob Sand, State Auditor  
(ex officio)

Randy Goddard, Executive Director

Governor Kim Reynolds

Lt. Governor Adam Gregg

### **Iowa Telecommunications & Technology Commission Grimes State Office Building, 1<sup>st</sup> Floor 400 East 14<sup>th</sup> Street, Des Moines, IA 50319 Meeting Minutes December 15, 2022**

#### **FINAL**

To ensure the most efficient use of State resources, the December 15, 2022 more Commissioners, staff, and the public were able to participate in the meeting and reduced the risk of delays caused by the public health recommendation. The meeting was accessible to members of the public.

#### **Roll Call:**

##### **Commissioners Present**

Barb Kniff McCulla, Chair

Bob Holz, Member

Krista Wenzel, Member

Steve Olson, Member

Timothy Lapointe, Member

John McCormally, Representing the State of Iowa Auditor, Ex-Officio Member (Joined 10:35 AM)

##### **Commissioners Absent**

Matt Behrens, Representing the Office of the Chief Information Officer, Ex-Officio Member

##### **Iowa Communications Network Staff**

Randy Goddard, Executive Director

Deb Evans, Chief Financial Officer, Chief of Staff

Scott Pappan, Chief Technology Officer

Mark Johnson, Chief Administrative Officer

Stephanie DeVault, Business Services Bureau Manager

Mike Cruise, Finance Bureau Manager

Patrick Kazeze, Facilities/ TAC Bureau Manager

Ryan Mulhall, Network Operations and Engineering Bureau Manager

Mark Dayton, ICN Sales Engineer

Brian Clayton, Purchasing Agent III

Lori Larsen, Executive Officer 2 (Recorder)

##### **Guest Attendees**

Ray Warner, Aureon

Scott Golberg, FNS

Rob Fritz, Lumen

Alan Nagel, Assistant Attorney General

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### Call to Order:

Chair Kniff McCulla called the meeting to order at 10:30 AM. It was noted that a quorum of members was present for the meeting.

### Approval of the November 22, 2022 Meeting Minutes:

Chair Kniff McCulla requested a motion to approve the November 22, 2022 meeting minutes. Commissioner Holz moved to approve the minutes. Commissioner Olson seconded the motion.

The motion passed unanimously.

### Old Business:

None

### New Business:

### Agency Updates

#### Contracting Update – Mike Cruise

- Working on four co-location agreements.
- Tablet contract with the Department of Corrections (DOC). The draft was sent to DOC this week. The appeal date hearing is set for December 15.
- We also have a master shared use agreement with Ankeny school district. We need to exchange signatures.
- We completed the transaction for the disposal of \$61,000 of surplus equipment.
- We have the part III bids for 23 sites. 22 were received. These were the original sites that were up for renewal. There was one site that was not bid on. That site will need a sole source agreement with the incumbent vendor.
- We have one sole source with Connect Des Moines data center.

#### COMMENTS

Randy Goddard asked if Alan Nagel had any updates on the DOC hearing that happened today?

Alan Nagel – Yes. There was a hearing today on the pending Motion to Intervene by Securus and the Motion to Stay by ICS before the District Court. The District Court looked at the Motion to Intervene first, and that motion was approved from the bench. We should not expect the Court to issue a ruling on that. Securus has been added to the hearing. The next thing that happened was we moved on the Motion to Stay. ICS argued first and they argued why the Stay should be granted so ICN, DOC, and Securus cannot negotiate the contract. ICN and Securus argued next why the Stay should not be granted, so the parties can move forward and continue to negotiate the contract. After that the court took the Motion to Stay under advisement. We should expect a ruling on that in 60 days. The court also stated that a briefing

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schedule would be released on merits this week. A hearing will be set on the merits. We don't have that scheduled yet, but I will continue to update the ICN.

Randy Goddard thanked Alan for the update.

### Finance Update – Mike Cruise

#### Monthly Revenues and Expenses:

The month of November resulted in an operating margin of -\$79,234 which is -3.2%. This is \$121,218 unfavorable to the budget which is positive \$41,984. Revenues were unfavorable for the month by \$175,174. This was again driven by Outside Plant (OSP) revenue for the month which was \$90,639 below budget. Volatile nature of that revenue is expected. Other factors were the voice revenues being down with decreased usage and billable minutes. Direct expenses are favorable to budget by \$84,236. Basically, in every cost center we see revenues being down we also see direct expenses down in some measure so the result is favorable on the expense side. Total allocated indirect expenses are \$30,371 unfavorable to budget. The category with the most effect was OSP which was \$93,696 unfavorable for the month.

#### Year-to-Date (YTD) Revenues and Expenses:

Through November, we now have an operating margin of \$176,014 which is \$290,889 favorable to the budget of -\$114,875. Revenue is now \$218,464 favorable to budget and direct expenses are favorable to budget by \$310,546. Total allocated expenses are now unfavorable to budget by \$238,120.

#### Comparison to November FY 2022:

The current year operating margin for the month of November is \$13,384 favorable to November FY2022. Revenue is unfavorable by \$200,347 compared to last November but direct expenses are \$155,235 favorable. Total allocated expenses are favorable by \$58,496.

#### Year-to-Date Comparison to FY 2022:

We are \$1.2M favorable through November. This includes revenue being up \$863,000, direct expenses are \$772,000 favorable and indirect expenses at \$405,000 unfavorable.

#### Workday Update:

A hard pause has been issued on all agency participation for implementation and configuration activities. All meetings have been postponed until at least January. Workday and project management staff will continue to work in some capacity. A definitive reason was not given but I'm sure it will have an impact on the expected Go Live! for May.

### COMMENTS

Alan Nagel made a housekeeping note regarding John McCormally. Mr. McCormally is attending on behalf of Rob Sand State Auditor.

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### Business Services Update – Stephanie DeVault

#### General Updates

- We have no new customers and no new waivers.
- Webex Update: Placing a soft pause for the Legislature to migrate after session.

#### Healthcare

Eight new orders for healthcare and we have three in progress.

#### Government

Four new orders with 19 orders are in progress.

#### Public Safety

Fifteen new orders and nine are in progress.

#### Education

- E-rate orders are coming in daily.
- Seventeen (17) higher education and K-12 orders that are in progress. Those are combinations of voice, firewall, circuits, Internet, Ethernet, or Cloud services.

#### Marketing and Communications

- Our SYBAC meeting was December 13. Guest included Iowa DOT.
- Victoria Wallis from the ICN is also the NASTD Research Committee Chair. She was quoted in two articles: States target mainframes in legacy system modernization with GCN and Cybersecurity, workforce and budgets challenge IT upgrades, state tech officials say with StateScoop.
- Our Account Consultants attended the Iowa Association of School Board conference on Nov 16-17.
- The team continues to work on 30-year campaign.
- The annual report was released on November 28.
- The team is starting a 12 days of Christmas campaign. It will explain the benefits to the ICN.
- We have released our annual Christmas card to 1,013 vendors and customers.

#### Other Updates

- Steve Schwier's last day with the ICN is January 5. He has 40+ years with the State of Iowa.

#### COMMENTS

Commissioner Holz asked if the pause of Webex was a hard pause or soft pause?

Stephanie DeVault said it is a soft pause. The customer needed to beta test the Webex licenses. They gave a thumbs up, and they needed to give a deadline. We were unsure if we could meet the deadline, so they asked if we could hold off until after session.

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### Network Services Updates

#### Network Operations & Security Update – Ryan Mulhall

- Aggregation upgrade is occurring. We have fully migrated five sites to the new infrastructure and there are six more sites that are in various stages of configuration/migration. We are hoping to get a few more done before we start an upcoming holiday MAC freeze.
- DDoS Migration - We have engineered and received the equipment for our DDoS platform expansion. The hardware should be racked and powered up this week. We will do as much as we can in the next two weeks. This allows for more redundancy and efficient traffic flow across the State.
- Managed Firewall – We migrated a community college onto our service. We are starting to plan and install centralized management and logging for one of the solutions we support. When that is done we will be starting a Proof of Concept for an SDWAN service that customers have started asking for. We continue the design and plan for phase two of our State Firewall migration.
- Outside Plant - They have had 24 new projects open and 7 were cable cuts. We will be able to recover our costs. We have highlighted many times the cost recovery and the efforts we have made through the years.
- Grant updates – We are starting to prepare a list that we will submit to the Iowa HSEMD for their 2023 grant program. The programs open up in February.

#### COMMENTS

None.

### Administration & Facilities Updates

#### Facilities and TAC Update – Patrick Kazeze

##### TAC Update

- TAC is taking care of the projects that get neglected during our warmer and busier months.
- Remodeling on complex with cabling projects.
- The team completed a full audit of the Grimes building
- They are regrooming in the switch room at the Lucas building, creating more space on patch panels.
- TAC continues to work on providing estimates for more customers.

##### Facility Update

- They are working with Mid-American energy on bringing electricity to the building at Sac City.
- On complex our long-awaited coils for Lucas HVAC have arrived. Working with a contractor to schedule the much-needed repairs, the preliminary target is for early January.

#### COMMENTS

None.

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### Other Business:

#### Legislative Update – Mark Johnson

Legislature will commence its 2023 session on Monday, January 9. We do not have any prefiled legislation. The House did eliminate the Information Technology Committee. The Senate has added a Technology Committee, and we will be reaching out to the members of that committee for conversations.

#### ITTC Committee Updates – Staff/Commission

##### Personnel Committee – Mark Johnson

The Personnel Committee did not meet in December.

##### Finance Committee – Mike Cruise

Meeting Date: December 12, 2022.

Attendance: Commissioner Wenzel, Commissioner Holz, Brian Clayton, and Mike Cruise.

Topics Covered:

- Contracting update.
- Budget-to-actual as presented today.

##### Customer and Services Committee – Stephanie DeVault

Meeting Date: December 14, 2022.

Attendance: Commissioner Olson, Commissioner Lapointe, Mark Dayton, Lori Larsen, Ryan Mulhall, and Stephanie DeVault.

Topics Covered:

- Presented orders received and what is in the system.
- Outstanding service issues.

##### Operations Committee – Scott Pappan

Meeting Date: December 8, 2022.

Attendance: Commissioner Wenzel, Commissioner Lapointe, Ryan Mulhall, Lori Larsen, and Scott Pappan.

Topics Covered:

- Direction of aggregation and the technology of the network.

#### Chair Kniff McCulla Recognition – Randy Goddard

The Commission, staff, and guests thanked and recognized Chair Kniff McCulla for her service to the ITTC, ICN, and all Iowans the last three plus years. Randy Goddard explained that being the Chair takes on a

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bigger role with leading the Commission and working with the ICN team. On behalf of all ICN, Randy Goddard thanked her.

Chair Kniff McCulla shared that she has gained more knowledge about the ICN and the knowledge of friendship. It has been an honor to serve here, and I look forward to moving on. You all do great things, and we need to make sure we continue to get that word out there and that you all serve a purpose.

ICN leadership staff and meeting guests all provided well wishes to Chair Kniff McCulla.

### **Public Comment:**

None

### **Adjournment:**

The ITTC meeting adjourned at 11:01 AM.

### **ATTESTED TO:**

*Steve Olson - Interim Chair, Iowa Telecommunications and Technology Commission*